

Call to Order

The Leadership Council meeting of Safe & Sound Hillsborough was held on Tuesday October 6, 2023, at the Children's Board of Hillsborough County. It began at 1:00PM; **Chair Julianne Holt** presided over the meeting; Chair; Meeting was properly noticed, and a quorum was present.

Mr. Freddy Barton notified the Leadership Council that the meeting is being recorded and said Ms. Rosalie Smith is out due to the loss of her father-in-law; Chair expressed condolences and asked the Leadership Council for a motion to approve an expenditure on behalf of the Leadership Council in the amount of \$150 for the purchase of flowers or a donation;

Motion: A motion to approve the expenditure on behalf of the Leadership Council for the purchase of flowers for the Smith Family was made by **Chief Kenneth Albano** and **Ms. Susy Lopez**. *The vote passed unanimously.*

Approval of Minutes

Motion: *A motion to approve the minutes of the July 25th meeting was made by **Cindy Stuart** and seconded by **Susy Lopez**. The vote passed unanimously.*

Approval of Past Meetings

- Retro summary presented to Leadership Council on all recorded meetings, financials and votes; Leadership Council recommended to appear in person due to no Executive Order in place for health emergency to continue to meet virtually; Approval of the entire retro-summary of Leadership Council meetings.
- Members votes on each meeting: October 25, 2022, no quorum no meeting; November 14, 2022, virtual meeting, minutes and financials approved; December 20, 2022 virtual meeting, minutes and financials approved; January 24, 2023; meeting held virtually, minutes and financials approved; letter to Ms. Collins Williams; votes recorded; Kelley Parris present to the matters of an event on December 28, 2023 at the Children's Board; February 28, 2023; meeting held virtually, minutes and financials approved; March 28, 2023, virtual meeting, minutes and financials approved; April 24, 2023, no quorum, no meeting; May 23, 2023, virtual meeting, minutes and financials approved; June 27, 2023, no scheduled meeting;
- Although these motions and approvals that were entered into record during the course of the meeting were voted upon in totality for each scheduled meeting; there was ample discussion and review of the financials as well as the Operations update provided by SSH staff; each of the prior meetings ran for a duration of one hour – two hours in length; all financials are thoroughly reviewed line by line before they come before the Leadership Council body; financial statements were reviewed in detail by the Finance committee in order to recommend changes to the reporting of Financials to the council;
- Chair asked members for motion to approve each meeting with all materials including financials and prior votes recorded;
- Chair briefed members about the time State Attorney, Susy Lopez has spent as a member of the Leadership Council; has met with Chair Julie Holt and Executive Director Freddy Barton about Safe & Sound Hillsborough matters; has participated in numerous events where she has represented the board as well as the State Attorney's Office;
- Although the Leadership Council has met in the past as a Board virtually, the matters on which the board meets monthly have been continuous, there has been no pause in the work of Safe & Sound Hillsborough except for the months, the Leadership Council did not meet due to the lack of quorum or meetings not scheduled.

Motion: *A Motion to approve the previous beginning with the November 14th meeting was made by **Ms. Susy Lopez** and seconded by **Ms. Cindy Stuart**. The vote passed unanimously.*

Motion: A Motion to approve the previous beginning with the December 20, 2022, meeting was made by **Ms. Cindy Stuart** and seconded by **Ms. Susy Lopez**. The vote passed unanimously.

Motion: A Motion to approve the previous beginning with the January 24, 2023, meeting was made by **Ms. Cindy** and seconded by **Ms. Ms. Susy Lopez**. The vote passed unanimously.

Motion: A Motion to approve the previous beginning with the February 28, 2023, meeting was made by **Captain Van Duynes** and seconded by **Chief Kenneth Albano**. The vote passed unanimously.

Motion: A Motion to approve the previous beginning with the March 28, 2023, meeting was made by **Chief Kenneth Albano** and seconded by **Ms. Cindy Stuart**. The vote passed unanimously.

Motion: A Motion to approve the previous beginning with the May 23, 2023, meeting was made by **Chief Kenneth Albano** and seconded by **Captain Johnson**. The vote passed unanimously.

Finance Committee Report was presented by Freddy Barton

- **Mr. Freddy Barton** presented financials to the Leadership Council for the months of July and August;
- Finance Committee met prior to the month of August; revenues were collected in the month of July for the Reporting Center from DJJ and from the County as well as some interlocal funding; expenses were relatively flat, the bulk of expenses throughout the came from the film premiere and subsequent showings of the short film
- Page 12, shows a variance in revenue, offset by keeping expenses low to continue to operate in the black; fund balance is healthy; month of July changes to reporting of funding and addition of grants; keep track of county funding for Gun Violence Initiative; ensure the expenses matched the revenue received.
- Reporting for each funding source to show what
- August Financials reflect a slight increase in revenue; all interlocal funds were received; \$25, 000 that was allocated and approved by BOCC will be rolling over to be received by SSH for new fiscal year
- Revenues collected for the Reporting Center, operating in the black and covering the expenses of the RC
- **Clerk Cindy Stuart** informed members on the ongoing conversations being had by BOCC concerning Non-Profits that are funding by county dollars and the future of reporting and accountability; wants to ensure that SSH is aware and prepared; **Chair Holt** thanked **Ms. Stuart** and ensured members of the meetings with Commissioners and staying informed on what is to come.

Motion: A motion to accept Finance Committee Reports for July financials made by **Chief Ken Albano** and seconded by **Ms. Susy Lopez**. No objections to report. The vote passed unanimously.

Motion: A motion to accept Finance Committee Reports for August financials made by **Ms. Susy Lopez** and seconded by **Chief Kenneth Albano**. No objections to report. The vote passed unanimously.

New Business

Executive Director's Budget Presentation was presented by Mr. Freddy Barton

- **Mr. Freddy Barton** started by thanking the Finance Committee for their assistance in getting the Budget completed in a comprehensive matter; Leadership Council, staff, volunteers and the CDC of Tampa, Inc. for the support and collaborations; reflected back on the last eight years when he was hired as the Executive Director of Safe and Sound Hillsborough; 2015 budget was \$407,708 with no outside funding other than the Interlocal Agreement, to the current budget for Fiscal Year 2023-2024 close to \$1.5 million; the budget increases are due to the awarding of several grants and an award of Community Hero to **Mr. Freddy Barton** by the Tampa Bay

Lightning which includes a \$50,000 grant which will be used for transport vehicles for the Reporting Center; Mr. Ernest Coney and CDC of Tampa, Inc. was recognized by the Leadership Council as an important partner and collaborator with Safe & Sound Hillsborough and its mission; Mr. Coney agreed to the hiring of a designated person in the Finance Department using increase administrative fee dollars to assist on SSH paperwork.

- Safe & Sound Hillsborough's budget includes continued funding from the Interlocal Agencies, DJJ and Hillsborough County for the Reporting Center program and Gun Violence Prevention Initiative and Offender Program; Grant from the Tampa Police Department; Grant from the Department of Children & Families and the University of South Florida; Interlocal Agencies, \$50,000 Award received by the Tampa Bay Lightning and fourth season working with Youth and, Tampa Bay Buccaneers on their 2023 Social Justice Initiative and a fee for service for Mental Health First Aid Partnership with BayCare and AdventHealth
- Addressed the BOCC's review of Nonprofit, specifically as it relates to funding received from the Board of County Commissioner's not to exceed 30% of an organization's budget; SSH in recent years has decreased the amount of support it received from Interlocal Agencies and have increased funding sources from grants, fundraising and fee for service programs such as the MHFA (40% comes from outside of the Interlocal Agreement)
- The increase in funding will directly be used for the additional of 7 new staff for Safe & Sound Hillsborough which will support SSH Operation efforts in Administration, Communications, Intensive Case Management, Outreach and Support Services Manager; currently CDC of Tampa, Inc. receives 13.5% in administrative fees for the processing of payroll, financial reporting, accountability and staff benefits; CDC of Tampa has agreed to use the additional revenue to hire a person in the Finance department to exclusively work with Administrative staff with the increase in paperwork relating to grant reporting and reporting to the SSH Finance Committee for oversight; The Chair clarified for the Board, That the CDC of Tampa, Inc. has adjusted themselves for SSH to have additional finance staff support using up to half of the administrative fee received to fund the new position and thanked Mr. Coney for accommodating SSH with the increased needs of the organization; a report will be created in the financials to show where the money is coming from; salary and benefits to come from the additional revenue due to Budget increases
- Regarding the Blink PSA, the School District has agreed to provide an opt-in for students and families for the 2023-2024 School Year to watch the short film Blink and write about it; students are eligible to receive community service hours by watching the film and writing a two-page paper on what they saw;
- Have agreements for Intern Support for the Reporting Center with the University of South Florida and Walden University
- Increased funding for second PSA film Blink Twice; reducing expenses by not renewing the lease agreement for Sandy Perrone Park in Town-n-Country which will end in March 2024; In need of space for the new staff; current office space is not big enough for additional staff; discussion with Skill Center for office space;
- Two vans will be purchased for the Reporting Center program; budget includes the cost of insurance, fuel and maintenance; Tampa Bay Lightning Award will be used to cover the purchase of the vehicles

Motion: A motion to accept Finance Committee Reports for August financials made by **Ms. Susy Lopez** and seconded by **Chief Kenneth Albano**. No objections to report. The vote passed unanimously.

Family Health & Wellbeing Committee Report was presented by Committee Member Marcia Monroe

- Ms. Marcia Monroe provided updated to the Leadership Council for the Family Health & Wellbeing Committee and the Juvenile Sequential Intercept Mapping Action Plan Workgroup on behalf of the Committee Chair **Ms. Marie Marino** who was out at the time of the meeting.
- Juvenile Sequential Intercept Mapping Action Plan: Workgroup members to begin disseminating the completed Parent Engagement Questionnaire to clients in the respective agencies with a target end date of December; the Action plan workgroup goals have been completed and a report is scheduled for an October 12, 2023 release, the workgroup has agreed to continue to meet in order to focus on Respite and Peers; The Family Health & Wellbeing Committee is scheduled to meet on October 10th at the Reporting Center during which time committee members who provide referral for youth services are able to see the program, observe, and continue to support the program through referrals and other areas.

Special Presentation

Officer Gig Brown, Tampa Police Department; Tampa SAFE Coordinator

- Provided an overview on the Tampa SAFE Program (Tampa Safety Awareness for Everyone Program); Tampa Police Chief Lee Bercaw 's effort to bring safety awareness to Apartment Complexes.
- Database on Alert Tampa platform which allows for a two-way communication on multiple to assist neighborhoods and area businesses
- To identify issues and address them before they become a problem to the community; some issues may put sanctions on families that are required to make additional expenses due to theft or burglary
- Ms. Cindy Stuart expressed concern that some of the aspects of the Tampa SAFE Program would put individuals at risk for displacement in the Apartment Complexes where the program is in place; asked if the Tampa Police Department has considered partnering with other agencies to fund certain aspects of the SAFE Program;
- Officer Brown said we have to begin to think safety in terms of communities that are going virtual.

Adjournment: Meeting ended at **2:53 PM**

ATTENDANCE LIST: October 6, 2023

LEADERSHIP COUNCIL MEMBERS	ATTENDANCE
Julianne Holt, Chair ; Public Defender's Office	X
Chief Kenneth Albano, Vice-Chair ; City of Temple Terrace, Temple Terrace Police Dept.	X
Freddy Barton, Executive Director ; Safe & Sound Hillsborough	X
Deputy Chief Calvin Johnson; City of Tampa, Tampa Police Department	X
Gwendolyn "Gwen" Myers, Commissioner; Hillsborough County Board of County Commissioners	-
Marie Marino; Public Defender's Office	-
Rebecca Bacon, Executive Director; Children's Board of Hillsborough County	X
Captain Marvin Johnson; Hillsborough County Sheriff's Office	X
Cindy Stuart, Clerk of Courts & Comptroller	X
Gina Justice, 13 th Judicial Circuit	X
Susan Lopez, State Attorney	X
Captain Alfred Van Duyne, City of Plant City; Plant City Police Department	X
Dr. Kathleen Heide, University of South Florida	X
Karen Perez, Member; Hillsborough County School Board	-
ALTERNATES	ATTENDANCE
Tonia Williams, Children's Board of Hillsborough County	X
Daniel Raysin, Public Defender's Office	X
Marcia Monroe	X
Robbi Smith, Officer of Commissioner Gwen Myers	X
SAFE & SOUND/CDC STAFF	ATTENDANCE
Rosalie Smith, Program Administrator	-
Sammecia Bagley, Manager of Communications & Outreach	X
Ernest Coney, CEO; CDC of Tampa, Inc.	X
Ryan McClure, CFO; CDC of Tampa, Inc.	X

Other invited guests: Officer Gig Brown, Coordinator, Tampa SAFE Program (Safety for Everyone); Tampa Police Department